

July

Wm. Sherman Water Association

P.O. Box 330

Jasper, AR 72641

Board of Director's Meeting

Monday, August 9th, 2010

5:30 P.M.

Dear Directors:

Enclosed please find the director's report and board minutes. I have not received bank statements to date, transaction report will be handed out at the meeting.

The contracts have been signed by the attorney for the Murray Extension.

If you have any questions before the meeting please feel free to give me a call.

Thank You,



Karen Edgmon

MT. SHERMAN WATER ASSOCIATION
 Director's Report
 For the Month of July 10
 Printed: 07/29/10 21:21

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	2,014,300	100.0%
Water Sold to Customers	1,751,410	86.9%
Utility Use (fire, flushing)	0	0.0%
Water Unaccounted For (lost)	262,890	13.1%
Average Use Per Account	5,473	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	10921.60	0.00	0.00	0.00	96.00	797.64
Average	34.13	0.00	0.00	0.00	0.30	2.41
Active	320	0	0	0	320	331
Inactive	15	335	335	335	15	4

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	14,118.47	323
Credit Balances BOM	(1,125.07)	24
Debit Balances BOM	15,243.54	299
Payments	10,366.33	285
Charges for Services	11,815.24	
Penalty Charges	492.31	42
Adjustments	(743.25)	9
Total Delinquent EOM (end/month)	2,889.31	17
Delinquent EOM (30-60 days)	655.07	10
Delinquent EOM (60-90 days)	331.68	4
Delinquent EOM (over 90)	1,902.56	3
Credit Balances EOM	(904.51)	27
Debit Balances EOM	16,220.95	298
Balance Due EOM	15,316.44	325
Disconnections	3	
Disconnected & Uncollected	0.00	
New Customers Added	1	

Scribe:	Odie J. Watts	
Date:	July 12, 2010	Time: 5:30 PM – 5:57 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
#	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
#	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY / TREASURER	861-5848

Customers and Guests:

Key	Board Meeting Attendees:
	No customers or guests were present at the meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting was called to order by Jim Bowen, President at 5:30 P.M.
2. Meeting Minutes	Meeting minutes from the June 14 th meeting were reviewed and approved. Motion to approve Betty Stivers, 2 nd by Ben Szabrowicz with no abstentions
3. Financial and Water Association Director's Report	Transaction reports for the periods May 1 through May 31 and June 1 through June 30 th were presented. Nothing significant contained in the reports. A new laser printer cartridge was purchased and Lauren Edgmon was paid to assist with the CCR distributions. A discussion was held about delinquent accounts. Karen was asked to write a letter to Jackie Fears in reference to his delinquent account (Action Item). He must start paying toward his balance or his meter will be pulled. The board agreed that the minimum he should pay each month is his current month's balance plus \$100.00 toward his delinquent amount. A bad check was received by Jackie Carter. Motion to approve the reports – Ben Szabrowicz, 2 nd by Betty Stivers. No Abstentions.
4. Water Operator's Report	Ivan Reynolds reviewed the Water Operator's Report for the month of July, 2010: - The Natural Resource Commission asks for confirmation for bid advertising and for our attorney to sign the reviewed contracts by him. - Need 14 one inch observation meters to begin tightening the system for leak detections (Action Item). The cost will be between \$650 and \$800 each which includes installation. Betty Stivers made a motion to approve the purchase which was 2nd by Ben Szabrowicz. - The price for a filled 500 gallon propane tank delivered to site is \$2,227.21. The board asked Ivan to check the price at Anderson Propane before it will approve the expenditure (Action Item). - There are 4 delinquent meters to be pulled. - A 3 inch elbow was replaced due to inside split. A motion to approve the report was made by Ben Szabrowicz and 2nd by Betty Stivers. No abstentions.

Agenda	Main Points, Conclusions/Discussions, Decisions
5. Old Business	▪ Action Item 49: Opened on 3/9/09 for Ivan Reynolds to contact propane suppliers for cost of propane tank to be placed at the pumping stations. He will also contact sources for generator and electrical switching equipment for the pumping stations. As of 4/13/09 the item will remain open. As of 5/11/09 no change in status. As of 7/14/09 this action item will be placed IN HOLD status as the decision to purchase the generator is still being discussed. No change in status as of 8/10/09. No change in status as of 9/14/09. Item placed on HOLD status until further consideration as of 10/12/09. No change in status as of 11/9/09. This action item is being consolidated with AI55 since both items have to deal with emergency power requirements. Estimates were presented at the 3/8/10 meeting. No change in status as of 4/12/10. Will discuss at the June Meeting. As of June 14 we have a bid. We will do the slab for the generator and money should be appropriated for its purchase. A bid was received from Pioneer Propane but the Board ask that another bid be gotten from Anderson Propane. ▪ Action Item 53: Opened on 7/14/09 for Odie Watts to train meter readers on the use of the camera system to record meter readings. Item remains in work as of 8/10/09. No change in status of 9/14/09. No change in status as of 10/12/09. No change in status as of 11/9/09. No change in status as of 1/11/10. No change in status as of 4/12/10. Hold for July meeting. No change in status as of July 12th meeting. ▪ Action Item 54: Opened on 10/12/09 for Ivan Reynolds to contact ESI and discuss the feasibility of continuing the Murray Extension project now that several customers have opted out of the project. No change in status as of 11/9/09. Item is almost complete pending acquirement of easements and decent weather. ESI want to start taking bids for project at the April, 2010 meeting. See new business regarding low bid for the project. Hold for July meeting. See above for status update under Water Operator's Report. ▪ Action Item 55: Opened on 10/12/09 for Ivan Reynolds to put together a ball park figure for supplying emergency power to the booster pump on Shiloh as a part of the emergency procedures and as noted in the comments of the recent Sanitation Survey. Still in work as of 11/9/09. No change in status as of 1/11/10. Estimates were presented at the 3/8/10 meeting. No change in status as of 4/12/10. Hold for July meeting. See action item 49 for more information. ▪ Action Item 56: Opened on 7/19/10 for Karen Edmon to write a letter to Jackie Carter outlining his requirement to pay off his delinquent account or face having his meter pulled. ▪ Action Item 57: Opened on 7/19/10 for Ivan Reynolds to purchase and install 14 one inch meters to tighten up leak detection within the system. ▪ Action Item 58: Opened on 7/19/10 for Ivan Reynolds to request a bid from Anderson Propane for a 500 gallon filled tank to supply fuel for the emergency/standby well pump generator.
6. New Business	No new business was discussed.
7. Adjournment	Meeting adjourned at 5:57 P.M.
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for August 9, 2010 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI49	3/9/09	Ivan will contact propane suppliers for cost of propane tank to be placed at the pumping station.	Ivan Reynolds	5/10/10	IN WORK

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI53	7/14/09	Odie Watts will begin training meter readers on the use of the camera system.	Odie Watts	5/10/09	OPEN
AI54	10/12/09	Ivan will contact ESI and discuss the feasibility of continuing work on the Shiloh Extension project now that several customers have opted out. See new business.	Ivan Reynolds	11/9/09	IN WORK
AI55	10/12/09	Ivan will put together a ball park figure for supplying emergency power to the Booster Pump at Shiloh as part of the emergency procedures and comments made during the sanitation survey.	Ivan Reynolds	11/9/09	IN WORK
AI56	7/19/10	Write letter to Jackie Carter outlining his payment requirements to eliminate his delinquent account.	Karen Edgmon	8/9/10	OPEN
AI57	7/19/10	Purchase and install 14 one inch meters to tighten up leak detection within the system	Ivan Reynolds	8/9/10	OPEN
AI58	7/19/10	Get bid from Anderson Propane for tank to feed well pump emergency/standby generator.	Ivan Reynolds	8/9/10	OPEN

Transaction Report

7/1/10 Through 7/31/10

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 6/30/10				18,809.91
7/1/10	DEP		refund road bore	Other Inc		1,000.00
7/1/10	DEP			[Meter Deposit]		75.00
7/1/10	4167	Johnny Wheeler		Refund Of Meter Deposit		-48.96
7/8/10	4168	Jim Culber/Buffalo River Ra...		Maintenance		-100.00
7/8/10	4169	Karen Edgmon	+ mileage	Contract Labor		-1,052.02
7/8/10	4170	Karen Edgmon		Rent		-75.00
7/9/10	4171	CNA Surety	bookkeeper bond	Misc		-100.00
7/12/10	DEP			Water Sales		3,416.39
7/13/10	4172	Ar Dept Of Health	public service fee	Misc		-284.40
7/15/10	DEP			Water Sales		2,057.73
7/15/10	EFT	F H A		Loan		-1,020.00
7/15/10	4173	Dept. Of Finance & Adm.		Sales Tax		-646.00
7/19/10	4174	Leslie Daniels	meter reader	Contract Labor		-200.00
7/19/10	4175	Leslie Daniels	meter reader	Maintenance		-75.00
7/19/10	4176	Ivan Reynolds	water operator	Contract Labor		-1,100.00
7/19/10	4177	Ivan Reynolds	water operator	Maintenance		-30.00
7/22/10	DEP			Water Sales		2,013.97
7/23/10	EFT	Tri Co. Telephone		Utilities:Telephone		-33.89
7/23/10	EFT	Tri Co. Telephone		Utilities:Telephone		-32.23
7/26/10	DEP			Water Sales		2,065.29
7/27/10	EFT	Carroll Electric		Utilities:Gas & Electric		-1,965.00
7/27/10	EFT	Carroll Electric		Utilities:Gas & Electric		-12.71
7/27/10	EFT	Carroll Electric		Utilities:Gas & Electric		-95.15
7/30/10	DEP			Water Sales		812.95
7/31/10	DEP			Interest Inc		1.84
		TOTAL 7/1/10 - 7/31/10				4,572.81
		BALANCE 7/31/10				23,382.72
		TOTAL INFLOWS				11,443.17
		TOTAL OUTFLOWS				-6,870.36
		NET TOTAL				4,572.81